

GLOSSARY

Buyer. Name and address of the last known entity to whom the goods are sold or agreed to be sold. If the goods are to be imported otherwise than in pursuance of a purchase, the name and address of the owner of the goods must be provided. A widely recognized commercially accepted identification number (such as the DUNS number) for this party may be provided in lieu of the name and address.

Commodity HTS number. Duty/statistical reporting number under which the article is classified in the HTS. The HTS number must be provided to the six-digit level, but may be provided up to the 10-digit level. This data element can only be used for entry purposes if it is provided at the 10-digit level or greater by the importer of record or its licensed customs broker.

Consignee number(s). IRS number, EIN, or CBP assigned number of the individual(s) or firm(s) in the U.S. On whose account the merchandise is shipped.

Consolidator (stuffer). Name and address of the party who stuffed the container or arranged for the stuffing of the container. For break bulk shipments, as defined in 19CFR 149.1, the name and address of the party who made the goods "ship ready" or the party who arranged for the goods to be made "ship ready" must be provided. A widely recognized commercially accepted identification number (such as the DUNS number) for this party may be provided in lieu of the name and address.

Container stuffing location. Name and address(es) where the goods were stuffed into the container. For break bulk shipments, as defined in 19 CFR 149.1, the name and address(es) of the physical location(s) where the goods were made "ship ready" must be provided. A widely recognized commercially accepted identification number (such as the DUNS number) for this element may be provided in lieu of the name and address.

Country of origin. Country of manufacture, production, or growth of the article, based upon the import laws, rules and regulations of the U.S.

Importer of record number/FTZ applicant identification number. Internal Revenue Service (IRS) number. Employer Identification Number (EIN), Social Security Number (SSN), or CBP assigned number of the entity liable for payment of all duties and responsible for meeting all statutory and regulatory requirements incurred as a result of importation. For goods intended to be delivered to a foreign trade zone, the IRS number, EIN, SSN, or CBP assigned number of the party filing the FTZ documentation with CBP must be provided.

Manufacturer (or supplier). Name and address of the entity that last manufactures, assembles, produces, or grows the commodity or name and address of the party supplying the finished goods in the country from which the goods are leaving. In the alternative the name and address of the manufacturer (or supplier) that is currently required by the import laws, rules and regulations of the U.S. (i.e., entry procedures) may be provided (this is the information that is used to create the existing manufacturer identification (MID) number for entry purposes). A widely recognized commercially accepted identification number (such as the DUNS number) for this party may be provided in lieu of the name and address. CBP states that it will not accept the current MID as an alternative to the complete name and address of the manufacturer.

Ship to party. Name and address of the first deliver-to party scheduled to physically receive the goods after the goods have been released from customs custody. A widely recognized commercially accepted identification number for this party (such as the DUNS number or Facilities Information and Resources Management System (FIRMS) code, when applicable) may be provided in lieu of the name and address.

CBP REQUIRED ISF FOR IMPORTERS OF COMMERCIAL GOODS

The information below must be provided 3 business days prior to vessel departure from port of origin
We will not take responsibility for inaccurate information. Please guarantee the information provided is correct.

Estimated Vessel Departure Date / Time		Voyage Number	Master Bill of Lading #
Estimated Vessel Arrival Date / Time		Vessel Name	House Bill of Lading #
Container Number			

BUYER INFORMATION

Name:	
U.S. Address:	
City:	State: Postal Code:
Tax ID #	
Social Security # Non Resident (If Available)	

SELLER INFORMATION

Name:	
City / Province	
Country	Postal Code:

CONSOLIDATOR

Lowest Level B/L# / Straight, Simple, or HBL ***Must Match AMS***	
Consolidator Name	
Foreign Address:	
City / Province	Country Postal Code:

STUFFING LOCATION

Stuffing Location (Name)	
Foreign Address:	
City / Province	Country Postal Code:

SHIP TO PARTY

Name: (or Firm Code)	
U.S. Address:	
City:	State: Postal Code:

MANUFACTURER (or supplier)

Name:	
U.S. Address:	
City:	State: Postal Code:

IMPORTER OF RECORD NUMBER / FTZ APPLICANT IDENTIFICATION NUMBER

Importer of Record Number

COUNTRY OF ORIGIN

Country of Origin

To Verify HTS Codes visit <http://hts.usitc.gov>

COMMODITY HTS NUMBER(S)

[illegible]

CBP REQUIRED ISE FOR IMPORTERS OF PERSONAL EFFECTS & HOUSEHOLD GOODS

Date: _____

**** Please complete the below form required as part of the CBP 10+2 Program. ****
99% of Information is available on the 3299 and Supplementary Declaration

OWNER / IMPORTER

Name:	
U.S. Address:	
City:	State: Postal Code:
Social Security #:	
Social Security # Non Resident (If Available)	

FOREIGN ADDRESS

Foreign Address:	
City / Province:	Country: Postal Code:
Passport #	
Country of Issue:	
Date of Birth	

***Effective January 2010, CBP will require Postal Codes where utilized.

SHIPPING INFORMATION

Lowest Level B/L # / Serial, Simple, or HBL ***Must Match AMS***	
Container Number (Optional)	
Commodity Name	
Foreign Address:	
City / Province:	Country: Postal Code:

Shipping Location (Name)	
Foreign Address:	
City / Province:	Country: Postal Code:

DELIVERY ADDRESS IF DIFFERENT FROM OWNER / IMPORTER

Name:	
U.S. Address:	
City:	State: Postal Code:

Tuesday, January 06, 2009

To All Our Valued Customers:

Subject: Import Security Filing (Customs 10 + 2 Program)

Starting on January 26, 2009 all ocean freight shipments from foreign ports destined for any U.S. Port will be required to be ISF/10+2 compliant.

ISF requirements:

The new rules require this information to be filed 24 hours prior to departure of the vessel. Customs will be monitoring all shipments for importer compliance. During the 1st year of the program customs will compile information on importer's but not issue "Do Not Load" orders or issue penalties

Starting on January 26, 2010 U.S. Customs will begin issuing "Do Not Load" orders for shipments not reported properly and will issue penalties in the amount of \$5,000.00 per infraction

The data elements include the following:

- 1) Name and address of the overseas seller
- 2) Name and address of the manufacturer
- 3) Name and delivery address of US buyer
- 4) Importer of record EIN number
- 5) Name and address of the ship to party (actual place of delivery)
- 6) Actual consignees EIN number
- 7) Country of origin
- 8) U.S. Harmonized Tariff number
- 9) Container stuffing location
- 10) Name and address of party who loaded the container